

**EXECUTIVE DECISION RECORD**  
**CABINET BOARD - 16 FEBRUARY, 2017**  
**ENVIRONMENT AND HIGHWAYS CABINET BOARD**

**Cabinet Board Members:**

Councillors: E.V.Latham (Chairperson) and Mrs.S.Miller

**Officers in Attendance:**

D.Griffiths, M.Roberts and Mrs.T.Davies

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ENVIRONMENT AND HIGHWAYS CABINET BOARD HELD ON 5 JANUARY, 2017**

Noted by the Committee.

3. **PUBLIC FOOTPATH - FROM WAUNGRON TO FOOTPATH NO 236, COMMUNITY OF PONTARDAWE**

**Decision:**

That a modification order be made to register the path between points B-D (from Waungron to footpath no.236, community of Pontardawe, as detailed on the circulated plan) as a public right of way on foot only, and if no objections are received to confirm the same as an unopposed order.

**Reason for Decision:**

The user evidence is sufficient to show there has been uninterrupted use throughout the relevant period and the work undertaken on the path by

volunteers and the grounds man is additional evidence of acquiescence by the landowners.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

4. **LIGHTING - FORESTERS HOUSES ROAD, CROESERW**

**Decision:**

That the use of the Council's discretionary powers under the Public Health Act be approved, and that subject to the necessary agreement with National Resources Wales, street lighting be installed and maintained on Foresters Houses Road, Brynawel, Croeserw, Port Talbot, as detailed within the circulated plan.

**Reason for Decision:**

To address public safety issues raised by the local Ward Member.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

5. **REVIEW OF KERBSIDE COLLECTION OF GARDEN WASTE**

Members noted that the circulated report was for decision and not information, as incorrectly noted in the headings of the report.

**Decisions:**

1. That service delivery in line with Option 2 (as detailed within the circulated report) be introduced, i.e. the provision of reusable bags for green waste collections, with collections to continue free of charge other than the purchase of reusable bags. Any green waste collected outside of March to November inclusive will not be

composted. Each household will be provided with two free reusable garden waste sacks;

2. That charges of £2.50 per sack be introduced for householders who require additional or replacement reusable garden waste sacks;
3. That efficiency savings be used to offset pressures in the Waste budget;
4. That the effectiveness of the Council's strategy with respect to achieving the future statutory 70% recycling target, including this action and those previously approved such as the roll out of kerbside recycling by April 2017, be reviewed in a report to be presented to Members towards the end of 2017/2018.

**Reason for Decisions:**

To further align the Council's waste collection services with the Welsh Government's Collections Blueprint, to make the service more sustainable and reduce costs.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

6. **TRADING STANDARDS - CONSTITUTIONAL CHANGE**

**Decision:**

That the constitution be amended to permit the Environmental Health and Trading Standards Manager; the Trading Standards Team Leader and/or the Senior Investigation Officer of the Trading Standards team to authorise competent Officers to institute proceedings when alleged offenders are held in custody.

**Reason for Decision:**

To deliver a practical solution for charging alleged offenders being held in custody, while also ensuring that the interests of the Authority are protected by requiring that charging will only be undertaken by competent Officers who have been authorised to do so following a review of the facts by a Senior Officer.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

7. **ADVERTISING BANNER LOCATIONS**

**Decision:**

That the list of dedicated official sites for placing temporary banners for planned major events, public service or charity events be reduced from 11 to 8 locations, as detailed in the undermentioned table:

	<u>LOCATION</u>	<u>REF</u>	<u>NUMBER OF BANNERS</u>
1	High Street, Glynneath	G1	1
2	A474 Pontardawe bus stop	P2	2
3	Riverside Drive, Neath near Morrisons Superstore	N1	2
4	Victoria Gardens, Neath	N2	1
5	Prince of Wales Drive, Neath	N3	2
6	Stockhams Corner, Neath	N4	3
7	Princess Royal Theatre, Port Talbot	PT2	2
8	Morrisons Superstore in Port Talbot	PT4	2
	<b>TOTAL</b>		<b>15</b>

**Reason for Decision:**

There is considerable risk to the Authority in granting permission for organisations to erect banners over a live carriageway, as items (including banners) could be dropped from the footbridge onto live traffic causing an accident on the carriageway below.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

8. **LIST OF APPROVED CONTRACTORS**

**Decision:**

That Atom Electrical Contractors (categories 43, 50 and 70) and R P Traffic Management Ltd (category 9) be included on the Approved List of Contractors for the relevant categories.

**Reason for Decision:**

To keep the Approved List up to date and as far as possible ensure a competitive procurement process and for the purpose of supplying a List of Contractors for invitation to tender within the relevant categories.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

9. **PARKING SERVICES SOFTWARE UPGRADE**

**Decisions:**

1. That the requirements of competition be excluded and Rule 2.1 of the Council's Contracts Procedure Rules be suspended;
2. That a direct award be made to the Service Provider (Imperial Civil Enforcement Solutions) and the Local Authority enter into a contract for the provision of the Services (parking enforcement and notice processing system - Compex 360) for a period of five years on a date to be determined by the Head of Engineering and Transport.

**Reason for Decisions:**

To renew the current system which is coming to the end of its product life, and is not fit for purpose.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

10. **TAXI RANK - OLD MARKET STREET, NEATH**

**Decision:**

That the objection be overruled and the objector informed accordingly, and the scheme (Taxi Rank – Old Market Street, Neath, as detailed in the circulated report) be implemented as previously advertised.

**Reason for Decision:**

To provide an alternative taxi rank at the appropriate location due to the demolition works planned which will affect the existing rank on Wind Street, Neath.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

11. **TAXI RANK - ORCHARD STREET, NEATH**

Cabinet Members took on board the views of the Scrutiny Committee, which had recommended refusal of the proposed Taxi Rank at Orchard Street, Neath, and noted that there was no other area suitable to have the Taxi Rank.

**Decision:**

That the proposal for a Taxi Rank at Orchard Street, Neath, as detailed in the circulated report, be not approved.

**Reason for Decision:**

The views of the Scrutiny Committee together with the letter of objections and petition with 20 signatories was taken into consideration.

**Implementation of Decision:**

The Taxi Rank at Orchard Street, Neath will not be implemented.

**Consultation:**

This item has been subject to external consultation.

12. **TRAFFIC ORDER - LLANDARCY VILLAGE**

**Decision:**

That the objections be overruled and the objectors informed accordingly, and the scheme (Traffic Orders: Llandarcy Village, as detailed in the circulated report) be implemented as previously advertised.

**Reason for Decision:**

To reduce speed in the interests of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

13. **TRAFFIC ORDER - MILLAND ROAD, NEATH**

**Decision:**

That the Legal Order for the implementation of a No Waiting, No Loading or Unloading at Any Time Order on Milland Road, Neath (as detailed at Appendix A to the circulated report), be advertised, and subject to there being no objections, the Order be implemented.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

A consultation exercise will be carried out when the scheme is advertised.

14. **TRAFFIC ORDER - SEAWAY PARADE, SANDFIELDS, PORT TALBOT**

**Decision:**

That the Legal Order for the implementation of a No Waiting, No Loading or Unloading at any Time Order on Seaway Parade, Sandfields, Port Talbot (as detailed at Appendix A to the circulated report), be advertised, and subject to there being no objections, the Order be implemented.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

A consultation exercise will be carried out when the scheme is advertised.

15. **TRAFFIC ORDER - UPLANDS ROAD AND GLAN-RHYD ROAD, PONTARDAWE**

**Decision:**

That the objections be overruled and the objectors informed accordingly, and the scheme (No Waiting at Anytime Order: Uplands Road/Glan-rhyd Road, Pontardawe, as detailed in the circulated report) be implemented as previously advertised.



**Reason for Decision:**

To provide emergency access to Uplands Road in the interest of public safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

This item has been subject to external consultation.

16. **TRAFFIC ORDER - ELBA CRESCENT AND BLADWINS CRESCENT, CRYMLYN BURROWS**

**Decision:**

That the Legal Order for the implementation of Traffic Orders on Elba Crescent and Baldwins Crescent (as detailed at Appendix A and B to the circulated report), be advertised, and subject to there being no objections, the Order be implemented.

**Reason for Decision:**

To prevent indiscriminate parking and create resident and limited waiting bays to standardise parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

A consultation exercise will be carried out when the scheme is advertised.

17. **VEHICLE AND HEAVY PLANT FLEET PROCUREMENT PROGRAMME 2017/18**

**Decision:**

That the proposed Vehicle/Plant Procurement Programme for 2017/18, as detailed at Appendix A to the circulated report, be approved.

**Reason for Decision:**

The replacement vehicles and plant will have a higher euro standard which will enable the fleet to be more fuel efficient by producing better MPGs and reducing the carbon footprint of the Council by lower emissions. The specifications are developed to accommodate the Authorities Health and Safety requirements and will be discussed with user sections, manufacturers and health and safety section to ensure the correct vehicles are procured.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

18. **RHIANNA'S SWING - GNOLL COUNTRY PARK**

**Decision:**

That discussions continue with the fund raising group ('Rhianna's Swing') and pending a satisfactory outcome, authorisation be granted for a 5 year repairing lease, to accommodate play equipment specifically designed for disabled children, in an area adjacent to the children's playground in the Gnoll Park, Neath, on terms and conditions to be agreed by the Head of Property and Regeneration.

**Reason for Decision:**

To provide a greater experience for visitors to the Gnoll Country Park by installing quality play equipment specifically designed for disabled children.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

19. **COMBINED HIGHWAYS AND NEIGHBOURHOOD WORKS PROGRAMME 2017/18**

**Decision:**

That the Works Programme 2017/2018, as detailed at Appendix A to the circulated report, be approved.

**Reason for Decision:**

To maintain assets for which the Council is responsible and address community concerns in relation to same.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**Consultation:**

Consultation has taken place with Local Ward Members as part of developing the programme.

20. **PORT TALBOT INTEGRATED TRANSPORT HUB - MATERIAL CHANGE**

**Decisions:**

1. That authority be given retrospectively for the service of the Material Change Proposal dated the 30 September 2016;
2. That authority be delegated to the Director of Environment and the Head of Engineering and Transport to carry out all further necessary steps to implement the Material Change Proposal as detailed in the circulated report, including negotiating and agreeing changes to the appended Material Change Proposal with the Material Change Consultees or any other relevant consultees, subject to the proviso that any such changes do not significantly alter the basis of the Proposal;
3. That authority be delegated to the Head of Property and Regeneration to negotiate and agree the terms of any required licence to do works, land exchange agreements and transfers of land required to give effect to the Material Change Proposal.

**Reason for Decisions:**

To satisfy the requirement of the Department for Transport, and to promote the aims and objectives of the Economic Regeneration, Planning and Transport strategies and the Single Integrated Plan – Prosperity for All.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

21. **QUARTER 3 PERFORMANCE MONITORING**

**Decision:**

That the monitoring report be noted.

22. **FORWARD WORK PROGRAMME 2016/17**

That the Forward Work Programme 2016/17, be noted.

23. **URGENT ITEMS**

Because of the need to deal now with the matters contained in Minute Nos. 24 and 25 below, the Chairman agreed that these could be raised at today's meeting as urgent items pursuant to Statutory Instrument 2001 No.2290 (as amended).

Reason: Due to the time element.

24. **TRAFFIC ORDERS, TY-FRY ROAD, BERTHA ROAD AND BEECHWOOD ROAD, MARGAM**

**Decision:**

That the Experimental Traffic Orders (No Waiting, No Loading/Unloading, At Any Time Order at Ty-Fry Road, Bertha Road and Beechwood Road, Margam) be advertised for 18 months (as detailed at Appendices A and B to the circulated report) and subject to there being

no objections within the first six months of the Order, the Order be implemented permanently.

**Reason for Decision:**

To prevent indiscriminate parking in the interest of road safety.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

25. **NATIONAL PROCUREMENT SERVICE SUPPLY OF VEHICLE SPARE PARTS FRAMEWORK**

**Decision:**

That the National Procurement Service for Wales (NPS) Vehicle Spare Parts Framework, be used for the purchase of vehicle spare parts and the Head of Engineering and Transport be authorised to make a direct award to the highest ranked supplier (as detailed within the circulated report) for a period of two years from the 1 April 2017, with an option to extend for a further two years, in multiples not exceeding 12 months (in line with NPS framework terms).

**Reasons for Decision:**

1. To enable the Fleet Section to purchase both manufacturer and non-manufacturer parts using an approved framework so the Local Authority are compliant in parts purchasing;
2. To access potential financial savings on vehicle and plant parts whilst getting a better, more efficient service from suppliers who can access parts data across the whole of South Wales;
3. To enable potential opportunities for local suppliers to supply more parts.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**